

TLC TRAINING NEWS

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SUPPORTING EDUCATION OPPORTUNITIES OVERSEAS



Nikki Lovell has been working overseas assisting the education of youth in Uganda. Her personal conviction was well placed to support a group of students in a village and improve the conditions within the one room school. Raising funds to paint out the school room and establish a small library for students, saw the achievement of a library that now offers the facility to the community, not just the school. At the end of 2005, Nikki raised enough personally, to sponsor 8 young women through their next year of schooling, which has become the establishment of her scholarship scheme. "Just \$250 to assist a student through 12 months of education" says Nikki.

TLC has offered to donate a percentage of their training revenue towards the program each year, (as seen above Catherine presenting Nikki with her first TLC cheque). Nikki has worked feverishly to establish the charity in South Australia to continue to support and broaden the facilities for the "One Village" program.



DIPLOMA OF RETAIL MANAGEMENT

Training for Learning has been offering accredited retail training since 1995, and has seen the development of many young people as they grow in their profession.

DIPLOMA of RETAIL MANAGEMENT



The Full time program runs over 2 years, specialising in Fashion. The program starts in late February 2007, and enrolments are being accepted now.

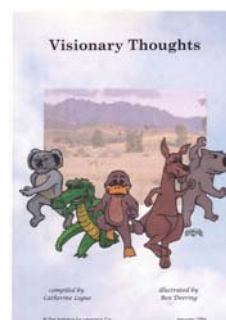
The importance of product knowledge in any retail business is what sets your business apart from your competitors. Understanding garment construction, fabric properties and the styles and trends which impact on the fashion retailer are additional subjects that students will undertake to specialise in the this field of study.



The Part time program provides for those who are working in supervisory and management roles in Small Business Retailing and would like to tailor their skills specifically for their Retail Environment. This program runs on Wednesday nights from 6pm – 8.30pm, commencing in 2007 in February.

The training team are skilled trainers who have worked and operated retailing businesses Australia wide, and bring a wealth of knowledge and practical store skills and techniques to the study program.

If you would like more information about the Diploma program, full time or part time, please phone (08) 82270310 and ask for Julie Tollan. Alternatively, email us at trainingforlearn@ozemail.com.au.



"Visionary Thoughts" is a great publication for Trainers wanting to add thoughtful moments to their training day, or for Creative Teachers to add a thought provoking statement to their students.

Only \$14.95 plus p&h

BUSINESS BREAKFASTS



Here is an opportunity for busy business people to participate in professional development each month without it impacting on their daily schedule.

Attend 2 breakfasts a month with an hour of Professional Development training and improve your depth of knowledge, while building a business network of like-minded management executives.

Our speakers are drawn from the Business Community, with qualifications in their fields of expertise and recognition within the industry.

For a more extensive listing of goals and objectives of the program content, please email: trainingforlearn@ozemail.com.au

or register your email to receive a reminder of the breakfast event and share with your colleagues who may benefit being involved in the Breakfast.

Topics for your consideration

- Managing time to improve performance and results
- Planning as a an achievement tool
- Thinking strategically and making headway
- Demonstrating leadership qualities that strengthen the team
- Using the team roles to balance the work flow
- Coaching for results
- Speaking with confidence and charisma
- Managing the high maintenance employee
- Working effectively with Gen Y's
- Innovation that engenders productivity
- Believing in continuous improvement
- Defining the communication network in your business

If you would like further information, phone TLC on (08) 82270310, and ask for the details on the "Business Breakies" program.

TLC Career Services

Did you know we assist clients by developing their resumes, applications and selection criteria submissions?

Each resume is tailored for our client, specifically highlighting their talents and skills.

For those who wish to prepare their own, we have a booklet and CD package that ensures you cover all the necessary areas. Just phone the office on (08) 82270310 for more information.

BENEFITS OF BUILDING EMPOWERED WORK

The 10 Main Benefits are:

- ✧ A better understanding of each team member's role
- ✧ A better understanding of the team's character
- ✧ Increased communication among team members.
- ✧ Greater support among group members.
- ✧ A clear understanding of group processes.
- ✧ More effective ways of working through problems.
- ✧ The ability to use conflict in a positive way.
- ✧ Greater collaboration among the team members.
- ✧ A group's increased ability to work with other work groups.
- ✧ A sense of interdependence among group members.

TEAM PERFORMANCE RATING

Consider the following table, and rate the following characteristics of your work team. Remember poor performance is rated as one, through to exceptional performance, which is rated as 10.

1. Clear and shared vision of the future
2. Clear co-operative goals
3. Performance standards
4. Commitment
5. Communication of ideas and feelings
6. Distributed participation and leadership
7. Decision-making processes
8. Recognition for individual contribution
9. Trust and support
10. Cohesion and loyalty
11. Management of power and conflict
12. Creative problem-solving procedures

Where are your areas for improvement? Where are your strengths? What needs to happen to improve your team performance ratings?

INNOVATIVE TRAINING TECHNIQUES

The ½ day workshop is designed to provide techniques & methods for those involved in training who would like to add a little panache to their training sessions.



Training requires the professional to have a range of techniques & skills, which can be enhanced with some simple tips and also make your approach to each training day an exciting event for participants and trainer alike.

A great way to add some new tools and ideas to your training toolbox.

Reserve your seat now, contact Julie at TLC on 08 82270310.

30th March 2007
9.00 - 12.00
186 Hutt St
Adelaide
\$125 pp
or
\$99 for groups >3