



AITD Victoria - Speed Networking

Catherine Logue attended the Victorian AITD division when they ran their Speed Networking event in July.

She presented her latest publication "Trainers Activity Manual" to the lucky winner on the evening.

Catherine has been delivering her innovative training methodology for AITD in a range of workshops titled "Innovation in Training"

This month, the workshop was shared with a group of committed trainers in Perth, and has already been delivered in Hobart and Canberra. For more details on the workshop check out: www.aitd.com.au



Designing & Developing Learning Resources

This is a great unit in the Diploma of Training & Assessment. Catherine has been delivering the nationally accredited unit as part of the course.

The opportunity for your training team to work together to enhance their design and development skills while creating some valuable resources for the L&D team is possible.

The course can be customized for your business environment. Some of the students from the current program

have returned to their own workplaces with new resources and ideas to revitalize their training toolkit.

Remember if the staff attending training are inspired and keen to apply their new skills, the reflection on the L&D division and the trainer's skills will soon filter through the company. It is always a great reward for L&D to receive a call from a dept manager asking when their team can attend the next workshop.

2010 Calendar

- Certificate IV in TAA commences on January 11th 2010
- Diploma of TAA also commences again in early January 2010
2 Mondays a month
- Diploma of Management will commence in April

"Learning is directly proportional to the amount of fun you're having."

Bob Pike CTT



RYLA Team Leaders 2009
Catherine has been working with the Rotary Leadership Awards for the past 10 years.



Catherine facilitating a workshop at Health Faculty at Latrobe University Vic

Gagne's Nine Principles for quality training

Adult learning principles are always at the forefront when training professionals develop their workshop materials.

Gagne states that there are nine considerations that enhance the training outcomes:

- Gaining attention
- Informing the learner of the program objectives
- Stimulating recall of prior knowledge
- Presenting material with distinctive features
- Provide learning guidance
- Eliciting performance
- Providing information feedback
- Assessing performance
- Enhancing retention and transfer

As trainers, the constant attention to detail and ever present need to ensure learners are able to interpret, absorb and apply the concepts from the training session are paramount.

Return on investment is the all important phrase when reviewing the achievements of the L&D division within business.

Start planning now for your review and continuous improvement program for your training team for 2010. TLC has some great new workshops ready for L&D professional development,

Importance of Customising Training

Making training make sense. "One of the most important tasks for a training professional is that of transference" says Catherine Logue. "Training is only valuable to the business if the skills covered in the training room can be used effectively back in the workplace,"

Catherine takes time to develop case studies for each client group to ensure their applications are relevant to their workplace.

Tailoring case studies can add that personal touch to your training delivery.

Consider photographs as another form of customisation. Catherine used a series of photographs as the start to a trainer's activity. In this situation, the trainers had to identify the training needs from a workplace situation.

The value in this activity was the use of the participants' prior knowledge of their workplace. Their expertise in their roles meant the group had the confidence to explore needs and develop a realistic training plan for the learners.

Trainers should always have a camera in their training kit.

MARKETING IDEAS

Editorials and news articles can help endorse your Business profile. Partner with your local paper or industry magazine and offer to write some topical copy for inclusion.



Be ready to share your ideas with your colleagues. We all need a little encouragement and inspiration.

Join a networking group and let other businesses know what you do. Join AITD your training association www.aitd.com.au

Interested in Up-skilling

We have a complete list of our Business Workshops on our website:

www.trainingforlearning.com

Need Coaching for individual staff members?

We have a brilliant consultant who can work with your team members, or you, to assist with your personal and professional development. Send us an email and we can have Rod call you and talk through the service.

info@trainingforlearning.com

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Resumes

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Call Kay 82270310

Personality Profiles

At TLC we offer MBTI profiles. The questionnaires can be answered in your own time, and we will debrief the results with individuals or the team and hand back the profile with a detailed view of the strengths, attributes and areas for attention.

The debrief is delivered through a series of cartoons in a light hearted approach to ensure individuals gain confidence during the exercise.

A half day workshop will ensure the team gain valuable insights into their communication strategies.

Marketing your Business

Hutt St Photos have just released a range of promotional lines to assist training organizations promote their business.

- Carry bags for students
- Calendars for clients
- Mugs for the training venue
- Mouse mats for clients
- Jigsaws for training activities
- Posters for your walls

Phone Alan on 82324411 and ask for a quote for your business needs.



Training Resources available at TLC

Email your order & we will post to you the same day.

Manuals	A\$39.95
Mr Sketch Markers	A\$24.95



Christmas Greetings

Our sincere wishes for the Christmas Season. Our 2009 year has been very busy and we are looking forward to working with you in 2010.

If you have any specific training requirements for the coming year, please give Catherine or Sue a call and make a time for us to visit you.

